



~~~~~ **NOTICE OF CLASSIFIED VACANCY** ~~~~~

**POSITION:** Food Service Assistant at Bucyrus Secondary School

**REPORTS TO:** Food Service Director

**CERTIFICATION:** High School diploma or equivalent

**QUALIFICATIONS:** Have acceptable references and work record  
Be neat and presentable in appearance  
Be in good health  
Be dependable and prompt  
Favorable BCI & FBI background check  
Relates well with children  
Be able to work with people of all ages  
Have respect for confidentiality  
Be able to do lifting, up to 30 lbs.  
Be able to perform basic math calculations and computer skills  
Have good attendance record

**SALARY:** \$15.17 - \$22.52 commensurate with experience

**HOURS:** 4 hours per day, 5 days per week during School Year

**START DATE:** August 14, 2024

**POSITION POSTED:** June 5, 2024

**APPLICATION DEADLINE:** June 19, 2024 by 3PM

**APPLICATION PROCEDURE:**

Internal Applicants Please complete [Appendix B - Vacancy Bid](#) and submit to Mrs. Charma Schifer, Food Service Director, Bucyrus City Schools via email:

[cschifer@bucyrusschools.org](mailto:cschifer@bucyrusschools.org)

External Applicants: Please complete [online application](#).

Equal Opportunity: In accordance with Title VI, Title IX, and Section 5-4 of the Rehabilitation Act of 1973, the Bucyrus City School District Board of Education has a policy prohibiting discrimination against any person on the basis of sex, race, religion, handicap, age or national origin.